



James Ellis  
Head of Legal and Democratic  
Services

**MEETING** : HUMAN RESOURCES COMMITTEE  
**VENUE** : COUNCIL CHAMBER, WALLFIELDS, HERTFORD  
**DATE** : WEDNESDAY 21 SEPTEMBER 2022  
**TIME** : 7.00 PM

**PLEASE NOTE TIME AND VENUE**

This meeting will be live streamed on the Council's Youtube page:  
<https://www.youtube.com/user/EastHertsDistrict>

**MEMBERS OF THE COMMITTEE**

Councillor Rosemary Bolton (Chairman)  
Councillors A Alder, S Bull, J Dumont, M McMullen, S Newton and  
P Ruffles (Vice-Chairman)

**CONTACT OFFICER:**

**Michele Aves**

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## **Disclosable Pecuniary Interests**

A Member, present at a meeting of the Authority, or any committee, sub-committee, joint committee or joint sub-committee of the Authority, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting:

- must not participate in any discussion of the matter at the meeting;
- must not participate in any vote taken on the matter at the meeting;
- must disclose the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011;
- if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
- must leave the room while any discussion or voting takes place.

## **Public Attendance**

East Herts Council welcomes public attendance at its meetings and meetings will continue to be live streamed and webcasted. For further information, please email [democraticservices@eastherts.gov.uk](mailto:democraticservices@eastherts.gov.uk) or call the Council on 01279 655261 and ask to speak to Democratic Services.

The Council operates a paperless policy in respect of agendas at committee meetings and the Council will no longer be providing spare copies of Agendas for the Public at Committee Meetings. The mod.gov app is available to download for free from app stores for electronic devices. You can use the mod.gov app to access, annotate and keep all committee paperwork on your mobile device.

Visit <https://www.eastherts.gov.uk/article/35542/Political-Structure> for details.

### **Audio/Visual Recording of meetings**

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## **AGENDA**

1. Apologies

To receive apologies for absence.

2. Minutes - 25 May 2022 (Pages 6 - 22)

To receive the Minutes of the meeting held on 25 May 2022.

3. Declarations of Interest

To receive any Member's Declaration of Interest.

4. Chairman's Announcements

5. Health and Safety : Minutes 3 May 2022 and 30 August 2022 (Pages 23 - 36)

To receive the Minutes of the Health and Safety Committee held on 3 May 2022 and 30 August 2022.

6. Health and Safety Quarterly Review - Quarter 1, April 2022 to June 2022 (Pages 37 - 52)

7. Annual Equalities Report 2021/2022 (Pages 53 - 90)

8. Human Resources Management Statistics Quarterly Report - Quarter 1, April - June 2022 (Pages 91 - 100)

9. Human Resources and Payroll Team Update Report (Pages 101 - 107)

10. Urgent Business

To consider such other business as, in the opinion of the Chairman of the meeting, is of sufficient urgency to warrant consideration and is not likely to involve the disclosure of exempt information.

